Addendum # 2
CUPA Council Volunteer Activities Defined
DRAFT 2 (updated 3.12.13)

In addition to attending CUPA meetings, Council members can volunteer in the following ways (Parent Volunteer Network) is designed to give interested parents a meaningful and enjoyable way to become more active in the University community. Volunteers will become more connected to the University of Colorado Boulder, meet other parents and serve as a positive role model for students. Volunteer opportunities range from a one-time commitment to repeat opportunities throughout the year.

**CUPA Steering Committee:** CUPA Council members looking for more involvement can join the CUPA Steering Committee to assist with the direction of the CUPA Council and recruitment of new Council members. Will require additional time and meetings. Assist OPR with the identification of any issues of concern coming from other parents and their students.

**Family Weekend:** Volunteers are invaluable to facilitate activities during Family Weekend including greeters, registration pick up, information tables, and “crowd control”. Family Weekend occurs in the fall semester over a weekend plus the Thursday and Friday prior.

**Operation Confirm:** Volunteers will call, email and/or send a postcard to the parents of incoming students who are admitted to CU but have not yet committed to attend. Introduce yourself as a current CU Boulder parent to future students and parents in your area. A personal testimonial from a current parent can make all the difference in their decision to choose CU Boulder. Participation can be done from home usually in the months of March and April. Volunteers should feel comfortable answering basic questions about campus life, positive experiences and will be given talking points.

**Scholarship Readers:** Volunteers are given electronic applications, resumes, and essays to read and rank for annual scholarships to continuing and incoming transfer CU students. OPR will provide detailed guidance on ranking and scoring. Participation is done from home and must be comfortable with electronic communications.

**Parent Panels:** Volunteers are chosen to attend parent panels for orientation and admissions events to share current parents’ perspective. Generally moderated by OPR, volunteers are asked to share positive experiences and will be given talking points.

**Communications to other Parents:** Volunteers contribute ideas to OPR on columns to be published in the CU Parent Newsletter, E-Connection, OPR website and social media administered by OPR. Join the CUBuffParents Facebook page (http://www.facebook.com/CUBuffParents) and become an active member of the community. Newsletter Columns are generally 300 words and are written from a CU parent perspective discussing your experience or advice. The E-Connection is a short electronic newsletter sent to CUPA members. Information is generally two lines and a url link.

**Represent CUPA:** Attend as many University sponsored events in your area as possible and invite other CU Boulder parents to join you. This includes athletic and artistic events as a Buff supporter. Assist other parents in understanding the student experience while promoting goodwill on behalf of CU Boulder.
**Information Fairs:** Volunteers attend information fairs during orientation and admissions event days when a parent presence is desired. Volunteers should feel comfortable answering basic questions about campus life, positive experiences and will be given talking points.

**Orientation Dinners:** Volunteers attend summer orientation dinners to meet, dine, and help incoming parents start to feel like a part of the CU family. Volunteers should feel comfortable answering basic questions about campus life, positive experiences and will be given talking points.

**Marinus Smith Nominations:** Council members can nominate an unlimited number of faculty or staff that they feel has had a significant, positive impact on one or more CU undergraduates. Nomination forms at http://parents.colorado.edu/cupaprograms/marinus-smith/

**CU Proud Nominations:** Council members can nominate an unlimited number of students (other than their own) for outstanding achievements that make CU proud to call them one of our own. Nomination forms at http://parents.colorado.edu/cupaprograms/cu-proud/

**Summer Send Offs:** Volunteers open their home or arrange a location to host or co-host a summer sendoff reception for incoming students and their parents in the summer months prior to matriculation. Duties can also include simply attending event. OPR will administer events by coordinating with hosts, sending out invitations and swag for the event.

**Host a Reception:** Volunteers open their home for a potluck reception usually in conjunction with an athletic event. Local parents are invited to attend and bring food, host provides refreshments. OPR will administer event by coordinating with hosts and sending out invitations.

**Move-in Day:** Volunteers greet, answer questions and hand out water to students and parents on move-in day in August. Volunteers should feel comfortable answering basic questions about campus life, directions, and share positive experiences.

**Admissions Representatives:** Volunteers interact with parents and prospective students at college fairs, high school visits, and National Council events near their home. Volunteers should feel comfortable answering basic questions about campus life, positive experiences and will be given talking points.

**Focus Groups:** Provide an opportunity for volunteers to share their perspectives and thoughts on a specific subject wanting parent input. Topics may include student health and safety, career counseling and development, academic advising and diversity.

**Task Forces:** Designed to accomplish specific tasks consisting of organizational development opportunities. Organized group will provide feedback and ideas to improve current tasks (i.e. Family Weekend, Admitted Student Day, and Operation Confirm) and brainstorm new ideas. Participation may be done on campus or electronically using survey type questions.

**Assist the CU Parent Fund:** Volunteers support the CU Parent Fund with contributions and/or call to thank other parents for their contributions. Parent Fund contributions are used by the Division of Student Affairs to provide student needs that otherwise go unmet through primary funding streams. Parents wishing to give at a higher level should consider joining the Parent Leadership Society (PLS). For more information on the PLS, contact the Parent Fund offices at parents@cufund.org.